

BTU Cottbus
Dmitry Palekhov LL.M.
ERM PhD-Programme Coordinator
P.O. Box 10 13 44
03013 Cottbus



Brandenburg
University of Technology
Cottbus

Application Form

International PhD Programme 'Environmental and Resource Management'

Personal Information

Last name(s)	Nationality
First name(s)	Correspondence address:
Gender	Country
Date of birth	Phone/Fax
Place of birth (town and country)	E-mail
Would you like to participate in an intensive German language course in September? <input type="checkbox"/> yes <input type="checkbox"/> no	

For required documents please see attached checklist!

Date of application

Signature of Applicant

Not to be filled by the applicant!

Schulbildung:

studiertes Fach:

Englischnachweis:

Fehlende Unterlagen:

Prüfbescheid:

Your personal checklist of required application documents

(not necessary to be included in your application package).

- ❑ Completed and signed **application form**
- ❑ **Two passport size photographs**
- ❑ Concise **Curriculum Vitae** with complete details about your educational history, practical experiences (if applicable), research interests, etc
- ❑ **PhD research proposal** (about 10 pages; see AFAQ sheet)
- ❑ **Officially certified copies of school and university leaving certificates** (Include all certificates related to your education, e.g. High school leaving certificate, Master of Science certificate, Bachelor of Science/Arts certificate, University or FH Diploma etc.)
- ❑ **Officially certified copies of transcripts of records** (M.Sc. and B.Sc. / Diploma)
- ❑ Official information (from the issuing university) about the standard period of study, grading system and final grade for all your degrees
- ❑ Summary of **Master/Diploma thesis**
- ❑ Two **letters of recommendation**
- ❑ Certificate of **English language proficiency**. One of the following:
TOEFL-Test with a minimum score of 550 points (paper-based), 213 points (computer-based) or 79 points (internet-based); CAE (Cambridge Advanced English Test) with a min. grade B; CCP (Cambridge Certificate of Proficiency in English) min. Grade B; IELTS (min. 6.5).
Our institutional number for the direct transfer of TOEFL-results is 3688.
Note: Exempted from this regulation are **only** students whose mother tongue is English and students from countries in which English is the official language
- ❑ **Declaration**¹ whether more than one application to get permission to the final examination for a doctoral degree was unsuccessful or was cancelled because of an attempt to deceive or a doctoral degree was disqualified because of an attempt to deceive
- ❑ **Sworn declaration**² about any earlier applications to get permission to the final examination for a doctoral degree (that does not mean the application for admission in a PhD programme but the application for the final examination/defence) and the outcome

Further you should include the following information (only if applicable):

- ❑ Certificate of German language proficiency
- ❑ Certification about any social and/or political engagement

Please send only **officially certified copies**. We only accept certifications from the German Embassy or other consular authorities, the issuing authority or an officially acknowledged commissioner of oaths. In case your documents are not in German or English, you have to provide certified translations from a sworn interpreter.

Please note, that we do **not accept** digital applications. Applications will **not be processed** unless the documents are certified and complete.

Please send your application to the following address:

BTU Cottbus
Dmitry Palekhov LL.M.
ERM PhD Programme Coordinator
P.O. Box 10 13 44
03013 Cottbus, Germany.

Email: palekdm@tu-cottbus.de

Declarations

Following you find two **text examples** for the **Declaration**¹ and the **Sworn declaration**² which need to be adapted to suit your situation by yourself.

Both declarations only have to be signed by you and included as part of your application documents. It is not necessary to notarise the declarations. This page is only for your information; please do not use this paper for the declarations but use your own letterhead.

¹ **Declaration**

I, your complete name, herewith declare that I have not applied more than once for permission to the final examination for a doctoral degree unsuccessfully, nor was an application of mine to take the doctoral examination cancelled because of an attempt to deceive nor was a doctoral title taken from me because of an attempt to deceive.

² **Sworn declaration**

I, your complete name, herewith declare on oath that I have not applied to get permission to the final examination for a doctoral degree nor took a doctoral examination at another university.