

General collateral clauses for benefits according to the Ordinance on the Promotion
of Postgraduates of the Land Brandenburg

Announcement of the Ministry for Science, Research and Culture of 15th September
2000

The General collateral clauses listed below are a binding part of any notice of granting for a scholarship according to the Ordinance on the Promotion of Postgraduates.

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1. Allowance of scholarship
2. Duty of explanation and disclosure on personal circumstances
3. Activities to be arranged with the promotion
4. Progress reports
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1. Allowance of scholarship

- 1.1 Scholarships are allowed for one year at most. The continuation of support is to be applied for by the scholarship holder before the appropriation period expires.
- 1.2 Before the decision on further allowance of scholarship after the appropriation period the scholarship holder has to present a progress report showing the factual and chronological process and the results of the work as well as work and time schedule for completion of the project. Without presenting the progress report there is no further allowance.
- 1.3 The appropriation ends at the latest:
 - a) with expiration of the month of the oral doctorate examination,
 - b) with completion of the artistic development project,
 - c) with expiration of the month in which the scholarship holder takes up an employment that cuts across § 4 paragraph 2 GradV.

2. Duty of explanation and disclosure on personal circumstances

- 2.1 The applicant or the scholarship holder is obliged to inform the university on his earning capacity and the earning capacity of his spouse as well as to announce changes. The earning capacity is to be attested through proof of earnings certificates of the employer, tax bills or in other appropriate form. If the attestation requires a disproportional effort or can not yet be provided, the earning capacity must be accredited. The scholarship will be given under reserve of reclaim.

2.2 If the scholarship holder interrupts his scientific or artistic project, he has to inform the university immediately. The payment of scholarship has to be discontinued from the date of break. In case of break due to a proven illness or for another important reason the scholarship holder is not to be to blame for the scholarship payment can be continued for up to six weeks. If the scholarship holder announces the end of the break the payment can be continued; the allowance can be extended by the period of the break.

3. Activities to be arranged with the promotion

An activity of up to 6 hours per week, inclusive of the seminars conducted by a Postgraduate according to § 8 paragraph 1 GradV, is no impediment for support in terms of §4 paragraph 2 GradV.

4. Progress reports

Before the decision on further allowance of the scholarship after the respective appropriation period the scholarship holder presents a progress report showing the factual and chronological process and the results of the work as well as work and time schedule for completion of the project.

5. Final report

At the latest two months after termination of support the scholarship holder has to present an affirmation from the faculty or the department of the completion of the doctorate project or the artistic work. If the doctorate project or the artistic work is still not completed at this time the scholarship holder has to explain in detail the reasons, to speak on the planned process of the work and to present a report on his work during the last appropriation period and the current state of the work to the university. The supervisor of the project gives a statement on the final report.

6. Breaches of duty

Concerning the legal consequences of breaches of duty by the scholarship holder against the determinations of the Ordinance on the Promotion of Postgraduates, reference is being made to §§ 48,49 and 49a of the Administrative Procedure Act for the Land Brandenburg from 4th August, 1998.